



pennsylvania
DEPARTMENT OF HUMAN SERVICES

SOLICITATION ADDENDUM

Date: **May 10, 2017**
Subject: **Independent Enrollment Broker**
Solicitation Number: **RFP 03-17**
Due Date/Time: **June 6, 2017 2:00 PM**
Addendum Number: **4**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes:

Please find attached to the solicitation the following documents.

- The final question and response document pertaining to the formal inquiries submitted through April 18, 2017.
- A revised Appendix H, Cost Submittal, for the subject RFP. Please disregard all previous versions.
- A revised Appendix F, Historic and Projected Enrollment Data, for the subject RFP. Please disregard all previous versions.
- Revised labels. Please disregard all previous versions.

Please note the following changes are also being made to the subject RFP.

- The language in Part III, Section III-8.A.1 Work Plan, is being amended as follows. This is the only section being modified; all other sections remain the same.

Readiness Review. A selected Offeror will be afforded up to a five (5) month period (Readiness Review Period) to develop and ramp-up services. The Department will conduct Readiness Review prior to selected Offeror’s (s’) provision of services on January 1, 2018. The Department’s Readiness Review requirements will separately address the requirements for enrollment assistance services provided for the OLTL HCBS Waiver Programs and the CHC Program, resulting in different time frames for Readiness Review by Lot. For Lot 1, the Department will commence Readiness Review upon the effective date of the agreement, anticipated to be August 1, 2017 and will assess the selected Offeror’s readiness to provide all enrollment assistance services applicable to the CHC program, the OBRA waiver and the Act 150 Program. For Lot 2, the Department will



pennsylvania
DEPARTMENT OF HUMAN SERVICES

commence Readiness Review of those enrollment assistance services applicable to the OLTL HCBS Waiver Programs effective August 1, 2017 and will communicate and schedule its readiness review for the CHC program enrollment assistance requirements by January 1, 2018. For Lot 3, the Department will commence Readiness Review of those enrollment assistance services applicable to the OLTL HCBS Waiver Programs effective August 1, 2017 and will communicate and schedule its readiness review for the CHC program enrollment assistance requirements by July 1, 2018.

- The proposal deadline has been extended until Tuesday, June 6, 2017 at 2:00 P.M.

Please note a revised timeline is also being provided.

	LOT 1	LOT 2	LOT 3
Grant Effective Date	August 1, 2017	August 1, 2017	August 1, 2017
Pre-Transition Readiness Review Start Date	September 1, 2017	March 1, 2017	September 1, 2018
Enrollment Readiness Review Start Date	August 1, 2017	August 1, 2017	August 1, 2017
LTSS Enrollment Assistance Start Date	January 1, 2018	January 1, 2018	January 1, 2018
CHC Pre-Transition Activities Start Date	September 1, 2017	March 1, 2017	September 1, 2018
CHC Zone Start Date	January 1, 2018	July 1, 2018	January 1, 2019

Type of Solicitation: Hard Copy (Paper) Bid - If you have already submitted a response to the original solicitation, you may either submit a new response, or return this Addendum with a statement that your original response remains firm, by the due date.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

Name: William Spiker
 Title: Issuing Officer
 Phone: 717-214-8104
 Email: RA-pwrfpquestions@pa.gov